

***Nkafu Policy Institute at the
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Criteria for Nkafu Policy Institute Appointments

The Nkafu Policy Institute (Nkafu) welcomes collaboration with individuals around the world to improve public policy in Cameroon and Africa. Nkafu, a center at the Denis & Lenora Foretia Foundation, provides independent, in-depth and insightful policy recommendations that advance the Cameroonian economy and the economies of other sub-Saharan countries. Its reputation is founded on its independence, high quality research and innovative policy prescriptions. Its mission is to advance public policies that help all Africans prosper in strong, fair, and sustainable economies.

This document discusses criteria for selection and responsibilities of Non-Resident Fellows (NRF) who are expected to promote the mission by conducting research, mentoring and advocating for progressive policies. We recognize that continued success requires individuals and teams with shared interests and a vision for the future. The criteria for appointment are discussed below.

Non-Resident Fellow Nkafu Policy Institute

Individuals are eligible to receive this appointment if they a) meet all requirements, b) fulfill all responsibilities, and c) complete the Nkafu application process as outlined below.

Eligibility

- Completed advanced degree in any field relevant to Nkafu's mission or equivalent training and experience. Equivalent training is demonstrated through professional or community work that is widely recognized.

Term of Appointment

Initial term of appointment will be for one (1) year. Upon review at the one-year point subsequent re-appointment will be for a three (3) year period. There is no limit to the number of re-appointments.

Expectations

- NRFs are expected to publish a minimum of 6 articles/papers/blog posts a year. This can be in the form of publication on various Nkafu blogs or for newspapers or peer-reviewed journals
- In lieu of such publications, NRFs are strongly encouraged to participate during Nkafu events in such capacities as panel moderators, organizers or panelists
- NRFs should also be available to review applications for in-coming fellows and to serve as mentors to interns.

Benefits

- Use of Nkafu's administrative resources (such as website, staff)
- Permission to identify self as a Non-Resident Fellow of the Nkafu Policy Institute on your Curriculum Vitae and/or business cards
- Use of Nkafu's conference rooms and equipment
- Access to other core resources
- There is no financial remuneration for this position

Procedures for Appointment as a Non-Resident Fellow

- 1) Candidate completes online Non-Resident Fellow Application form, including 1) Cover letter detailing the candidates intended contribution to Nkafu, 2) current curriculum vitae 3) a professional headshot 4) contact information for two professional references 5) an original writing sample on a topic of your choice.
- 2) Candidate schedules a meeting or telephone call with the Director (or designee) to discuss his/her contribution to Nkafu
- 3) If approved by the Director (or designee) the candidate's online application package is circulated to the leadership team and written feedback is solicited and synthesized by Nkafu staff. All feedback is kept confidential.
- 4) The Director considers all recommendations and makes the final decision on the appointment. A 75% approval vote is required for appointment but the official tally is never recorded.
- 5) The decision is communicated to the candidate by the Director in writing within 1 week after receiving all recommendations. The entire process should take less than 30 days from the receipt of a complete application package.